



# Presentation Chat Notification Checklist

Version 1.0

*November 2022*

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## Presentation Chat Notification Checklist

CTI introduced a notification email for presenters when they receive a chat message after their scheduled session. Attendees can send a chat message to a presenter within the cAttendee presentation after the session, and the presenter will be notified via a customizable cAdmin email.

Presenters can individually turn the message notifications on and off when they first log in to cAttendee as part of Attendee Central, which includes welcome messages, privacy settings, and attendees setting their interests. Each presenter can modify their notifications in their cAttendee profile settings. The presenter chat notification feature will need to be contracted for your meeting. Let your project manager know if you are interested.

If you have a question on one of the checklist setup items below, copy and paste the phrase into the search box in the cOASIS Knowledge Base under Help.

- Contract Setup for Presentation Chat Notifications
- Date Notifications Stop Setup
- Presentation Chat Notifications Popup
- Custom Terms for Presentation Chat Notifications
- Merge function ChatroomActivity Setup
- Assign the Chatroom Presenters (if not already assigned)
- Presenter Chatroom Change Checklist